

Application to become an A4Q Certified Online Training Provider

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- **PURPOSE OF THIS DOCUMENT**

As online and remote certifications became more relevant within the last months, A4Q is happy to announce that online trainings can now apply for an accreditation process. Providing the filled checklist (attached) would be sufficient as application. Each application will be checked by the A4Q expert panel.

All A4Q Certified Online Training Provider can be assured that their training is classified as a high standard training. With A4Q Certified Online Trainings, a company can beat the competition with an outstanding education program.

Training Provider who successfully passed the process of becoming an A4Q Certified Online Training Provider will be rewarded with a certificate and a badge. The application is valid until the end of the upcoming year and can be renewed after that.



A4Q
Certified Online
Training Provider

The usage of this badge will be granted after completing the accreditation process.

COSTS

All Training Providers who apply for the accreditation program within 2020 will not be charged in the first year for this service.

From the second year A4Q will charge an annual fee of 249€.

Training Providers who use the official A4Q Training Material can apply for the accreditation program to become an A4Q Certified Online Training Provider for free.

- **HOW TO APPLY**

After filling the of the attached checklist header, you will find a table per quality criteria. This table must be filled with data according to your whole Online Training System, not per certification module. Please fill the form on the computer and use whole sentences without too many technical terms. Each field must be filled.



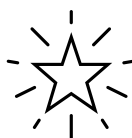
- **ADVANTAGES**

→ **Why should I offer accredited Online Trainings?**



Synergy effects

Once the cooperation is settled, A4Q will keep you informed in all new updates, new developed certification schemes and projects. A discounted fee for your trainers can be arranged.



Reputation

A4Q will advertise that you became **an A4Q Certified Online Training Provider**. A badge & a certificate will be provided. Both can be published on your website as well as in your marketing material.



Revenue

After launching A4Q Certified Online Trainings of various certification schemes to your portfolio, more customer will become attentive. More traffic on your website brings more revenue.

- **QUALITY CRITERIA**

1. Content

The material must cover the whole syllabus. Vivid and practical oriented examples, sample questions & individual content is advised.



2. Personnel

To teach online trainings, the trainer must pass certification first. The trainer must be socially & technically skilled to provide trainings.



3. Structure & Technology

The training material must consist of a clear and understandable structure. Vivid graphs and modern, interactive learning methods are well appreciated.



4. Organization

The company must be able to provide trainings on a high standard. Experience with other certifications are advised.



Please find more specific details per quality criteria below:

1. Content

- ✓ Table of contents
- ✓ Time frames for LO's according to Syllabus
- ✓ All Learning Objectives are included
- ✓ Language is understandable, technical terms are explained
- ✓ Environmentally friendly & more sustainable techniques and programs
- ✓ Recommendation to take the exam after training
- ✓ Practical oriented samples
- ✓ Feedback sheet at the end of each training

2. Personell / Trainer

- ✓ Trainer completed the exam before teaching
- ✓ Trainer must know how Online Exams take place
- ✓ Trainer must be socially skilled and must have a self-confident appearance
- ✓ Trainer has experience in this field
- ✓ Trainer must be technical equipped, must be able to use equipment professional
- ✓ Trainer must be able to explain all technical terms regarding the certification
- ✓ Real time communication is enabled

3. Structure & Technology

- ✓ All 4 learning types are appealed – VARK (Visual, Aural, Read/write, and Kinesthetic sensory)
- ✓ Learning objectives tests
- ✓ Evaluation of the tests
- ✓ Training must run on all main operating systems
- ✓ Modern & multimedia training
- ✓ Barrier-free solution available



4. Organization

- ✓ Company works according to fair ethical standards & human rights
- ✓ Company treats all customer equally
- ✓ CO2 emissions created during the training will be compensated
- ✓ Company equipment is sufficient for online trainings
- ✓ Customer support before, during & after the training

• WHICH TRAININGS CAN I LODGE?

- A4Q Selenium Tester
- A4Q Design Thinking
- A4Q AI & Software Testing
- A4Q Security Essentials
- ISTQB
- IREB
- IQBBA
- Practitioner in Agile Quality (PAQ)
- ASQF

