

# REGISTRATION FORM

## Rotary District 1240 Conference

Five Lakes Resort, Colchester Road, Essex CM9 8HX



**£235 per person for a double room and £265 per person for a single room**

Extra nights for either Thursday 23rd June or Sunday 26th June can be booked direct with the hotel. Please Quote "Rotary District Conference" when speaking to the hotel.

Title	Forename <small>As it will appear on your badge</small>	Surname <small>As it will appear on your badge</small>	Name of Rotary Club	Special Dietary Requirements
Rtn				
Rtn/Mr/ Mrs/Ms Other				
Address of Main Contact:				Post Code
Tel No.		E-mail		
Room Type: <small>Single/Double/Twin (indicate which required)</small>		Any further requirements e.g. Disability/visual/auditory etc		

Please reserve me a Double package @ £470 per couple	Total £	<input style="width: 90%;" type="text"/>
Please reserve me a Single package @ £265 per person	Total £	<input style="width: 90%;" type="text"/>
Payment Details - I enclose a cheque payable to RIBI District 1240 as a non-refundable deposit of £50 per person for the Conference	Total enclosed £	<input style="width: 90%;" type="text"/>

Delegates should understand that:-

- \* A booking is not treated as confirmed until the deposit has been received.
- \* If the delegate should cancel, he or she will be liable for any cancellation charges raised by the hotel.
- \* **Delegates are advised to take out cancellation insurance.**
- \* The balance is due by **1st April 2022**. Cheques should be made payable to Five Lakes Resort but sent to the District Conference Registration Officer. Delegates should be aware that if the balance is not paid by the required date the reservation will be cancelled.
- \* All correspondence will be undertaken by e-mail where practicable, otherwise your address above will be used for all post.
- \* Due to the nature of the Registration Officer's voluntary post, please accept that registrations may not be dealt with for up to a month, as forms are dealt with in batches. If delegates have a query, please e-mail or telephone Angela Davis on 01787 236007 or 07776 253899.

Either – complete this form and send it with your cheque to Angela Davis, Conference Registration Officer,  
The Windmill, Gainsford End, Toppesfield, Essex CO9 4EG

or send an e-mail to [team.conference1240@yahoo.com](mailto:team.conference1240@yahoo.com) and you will then receive all of the details to complete and the bank account numbers to make a direct payment of the deposit – very much preferred if you have previously attended a Conference as Angela will have your details on file.