



CLIENT AGREEMENT – LEADERSHIP & EXECUTIVE COACHING

Susanne Sahlée – Leadership, Business & Executive Coaching
Frejgatan 32 · 113 26 Stockholm · Sweden

1. Parties

This Client Agreement is entered into between Susanne Sahlée ("Provider") and the Client.

2. Scope of Services

This agreement applies exclusively to Leadership, Business and Executive Coaching. Coaching is a development-oriented process focusing on leadership, decision-making, clarity of role, strategic alignment and professional effectiveness. Coaching does not constitute therapy, psychological treatment or medical care.

3. Coaching Format

Coaching may take place online or in person in Stockholm. The format, duration and frequency are agreed individually.

4. Fees and Payment (SEK)

- Individual Leadership / Business Coaching: 1,800 SEK per 60 minutes

- Leadership Focus – 1 day (approx. 6 hours): 10,500 SEK
- Leadership Intensive – 2 days (approx. 12 hours): 19,500 SEK
- Leadership Transformation – 3 days (approx. 18 hours): 28,500 SEK

All services are payable in advance. Individual sessions must be paid no later than 48 hours before the session. Day formats must be paid no later than 7 days before the first agreed day.

5. Cancellation Policy

Individual sessions may be cancelled free of charge up to 48 hours before the agreed time. Later cancellations or no-shows will be charged in full.

Day formats may be cancelled free of charge up to 14 days before the first agreed day. Later cancellations or no-shows will be charged in full.

6. Responsibility and Participation

Coaching is a collaborative process. Its effectiveness depends largely on the Client's active participation, reflection and implementation between sessions. No specific outcome can be guaranteed.

7. Liability

Participation is at the Client's own responsibility. The Provider is not liable for business, financial or personal outcomes resulting from the coaching process.

8. Confidentiality

All coaching content is treated as confidential unless disclosure is required by law.

9. Governing Law and Jurisdiction

This agreement is governed by Swedish law. Jurisdiction is Stockholm, Sweden.

Place, Date: _____

Client Signature: _____

Provider Signature: _____