



Roles and responsibilities

Deacon with responsibility for – Pastoral oversight within Sunday service and prayer: Heather and Colin

“Deacons shall, with the Minister(s) (if any), be responsible for the leadership of the church, the fulfilment of its purpose, the pastoral care of its members and its day-to-day management and administration”

Being a Trustee of the church - Churches are subject to the requirements of charity law and therefore must have Trustees. As a Deacon, you are one of the Trustees, which comes with some important legal responsibilities.

Decision making - Deacons are expected to make decisions. Taking decisions is part of being a church leader. Deacons, acting together after prayer and consultation, are expected to give a lead to the church.

Meetings – Deacons are required to attend Church members meetings and AGM. Prieves deacons Meetings and away days, where possible.

- Be responsible for and develop a strong stewarding team.
- Ensure all newcomers are met warmly on arrival and given the newcomers, welcome pack.
- Have Pastor oversight during Sunday morning services, develop a team of people to support you in this role (look out for anyone needing prayer or counsel before during or after the service).
- Pass on any pastoral concerns to JM or AM for follow up.
- Create a buddy system for any newcomers attending Sunday services.
- Help to create a rota for lifts to and from Sunday services.
- Develop and be responsible for a Sunday service prayer team.
- Helped to create the prayer team rota for each Sunday service.
- Helped to develop A team of leaders that will lead the monthly prayer meetings at FVFC.
- Help to create a rota of monthly prayer meeting leaders.