

## Fernhurst Football Club

### Club Constitution

#### Name

The name shall be called Fernhurst Football Club.

#### Objects

The purposes of the club are to foster and promote participation in the sport of football within the community, providing facilities for playing football, opportunities for recreation, coaching and competition.

#### Rules and Regulations

- The members of the Club shall so exercise their rights, powers and duties and shall use their best endeavours to ensure that others conduct themselves so that the affairs of the Club are carried out in accordance with the Rules and Regulations of the FA, Sussex FA and competitions in which the Club participates.
- The club will also abide by the FA's Safeguarding Children Policies and Procedures, Codes of Conduct and the Equal Opportunities and Anti-Discrimination Policy.

#### Committee

- The Club Committee will comprise of the following officers, Chairperson, Vice Chairpersons, Treasurer, Secretary, Child Welfare Officer and other members all elected at the Club's AGM.
- The committee will be responsible for the management of all the affairs of the Club. Decisions of the Club Committee shall be made by a simple majority of those attending the committee meetings. The Chairperson of the Club Committee shall have a casting vote in the event of a tie.
- The minutes of the meeting shall be recorded by the Club Secretary and made available to members via the Club website.
- The Club Committee shall not hold less than 3 meetings per year.

#### AGM and EGM

- An AGM shall be held in each year to receive a report of the activities of the club over the previous year, receive a report of the Club finances over the previous year, elect member of the Club Committee and consider any other business.
- An EGM may be called at any time by the Club Committee and shall be called within 21 days of the receipt by the Club Secretary stating the purposes for which the Meeting is required and the resolutions proposed.
- The Secretary shall send to each member at their last known email address notice

of the date of an AGM or EGM together with the resolutions to be proposed at least 14 days before the meeting.

- The Chairperson shall take the chair and if he/she is unavailable they can elect someone to take their place. Each member present shall have one vote and a simple majority shall pass resolutions. The Secretary shall take the minutes of this meeting and send to all Club members.
- Each Club officer and committee member shall begin office from the date of appointment until the next AGM. One person may hold not more than 2 positions of Club Officer at any time.
- An outgoing member of the Club Committee may be re-elected. Any new member being elected must be proposed by one and seconded by another.

### Finance

- The Club's bank account is held with the Fernhurst Recreation Ground Trust.
- The Club's treasurer will maintain accurate records of all income and payments.
- The Financial year will run from the 1st June to 31st May the next year.
- The accounts will be audited annually and presented at the annual general meeting if the AGM meeting is after the 31<sup>st</sup> May, if not an up to date account will be submitted.

### Team Matters

- The Club Committee shall appoint a Club member to be responsible for each of the Club's football teams.
- The club constitution and code of conduct must be adhered to at all times.
- Team selection will be the responsibility of team managers. Only registered players must be selected for league matches.
- All playing members and club officials will conform to the rules of the Sussex FA to which we are affiliated and to their respective leagues.
- All playing members and club officials will be expected to conform to procedures and requests by league officials at any league or cup match.
- All playing members and club officials are expected to be courteous to match officials, opposing players and spectators before, during and after the match and conform to the laws of the game. Any persistent misconduct will be severely dealt with by the disciplinary committee and club fines may be imposed.
- All players receiving cautions (yellow card) from the referee must be paid within 21 days of that caution being received from the SCFA Ltd. The player must reimburse the club for this fine in this time. All players being sent off from the field of play (red card) by the referee and subsequently banned must pay the fine incurred within the suspension period. Failure to do so will result in the player being banned from playing until payment has been received.

### Grievances and Discipline

- Any member can place a grievance with any officer or team manager, with a view to finding a satisfactory solution. If no solution is found it will be passed to the Club Committee to review.
- Any breach of group rules or code of conduct will be dealt with by the disciplinary committee. This committee will consist of a minimum of two executive committee members, from which a chairperson is selected and a maximum of two team managers. All of who should not have had any involvement prior to the hearing. The member or members charged will be called to the meeting to give evidence on their behalf. The decision of this committee will be final.

### Resignation and Expulsion

- A member shall cease to be a member of the Club from the date which he/she gives notice of their resignation. A member whose annual membership fee or further subscriptions is more than 2 months in arrears shall be deemed to have resigned.
- The club committee has the power to expel a member when, in its opinion, it would not be in the interests of the club for them to remain a member.
- A member who resigns or is expelled shall not be entitled to claim any or any share of the income and assets of the Club.

### Dissolution

- A resolution to dissolve the Club shall only be proposed at a General Meeting with at least three quarters of the members being present.
- The dissolution shall take effect from the date of the resolution and the Club Committee shall be responsible for winding up of the assets and liabilities of the club.
- The committee shall dispose of the net assets to another club with similar sports purposes or to the Club's national governing body for use by them for related community sports.

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