

Risk Assessment

Exiting Lockdown. Leisure Vehicle servicing. Viral disease contamination

What are the identified hazard points	Who might be harmed and how	What action is required prior to process and by who	What action is required during process and by who	What action is required post process and by who	Level of risk
The vehicle may be contaminated, externally.	Engineer – contaminated surfaces Engineer – Security devices	Engineer – to request customer has no physical contact with caravan for 72 hours prior to visit Engineer – wash hands thoroughly using soap/sanitise hands Engineer- To remove security devices	Engineer - Request customer stays 2 meters away from caravan Engineer - Consider a tape cordon Engineer - Consider wearing gloves Engineer – avoid touching face especially eyes, nose & mouth	Engineer – wipe contact areas. Door & locker handles, hitch area. Engineer - spray or wipe security devices and fitting area for customer to refit devices.	Low
The vehicle may be contaminated internally	Engineer – contaminated surfaces	Engineer – to request customer has no physical contact with caravan for 72 hours prior Engineer – wash hands thoroughly using soap/sanitise hands	Engineer - Request customer stays 2 meters away from caravan Engineer - Consider a tape cordon Engineer - Consider wearing gloves Engineer – avoid touching face especially eyes, nose & mouth	Engineer – spray or wipe contact areas and surfaces with appropriate sanitiser i.e. Steri 7 or similar Engineer – to instruct customer does not enter caravan for 72 hours Engineer – to fix a do not enter for 72 hours’ notice to entry door	Low

What are the identified hazard points	Who might be harmed and how	What action is required prior to process and by who	What action is required during process and by who	What action is required post process and by who	Level of risk
The customer may be contaminated	Engineer – physical and airborne droplets	Engineer - ask if customer or family is symptomatic. If yes cancel the job			Low
The keys may be contaminated	Engineer – physical risk	Engineer – wash hands thoroughly using soap/sanitise hands engineer – spray sterilise keys on the ground engineer – UV treatment of keys. Place UV box on ground, withdraw 2 x metres then ask customer to place keys in box then withdraw 2 metres. Engineer wearing gloves to operate UV box	Engineer – avoid touching face especially eyes, nose & mouth	engineer – spray sterilise keys on the ground engineer – UV treatment of keys. Place UV box on ground, operate the UV box, open box, open box then withdraws 2 x metres. Customer - customer to remove the keys. Engineer - to close and wipe box.	Low
Any passer-by or other persons may be contaminated	Engineer – risk of physical and airborne contamination from the general public	Engineer – establish if area is public or private property.	Engineer – consider aborting job public area Engineer - Consider a tape cordon		Low

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The service practitioner may be contaminated	Customer and the community – risk of virus contamination public - the customer	Engineer – if you or member of your household are symptomatic then stay at home, protect life's, don't work			Low
Documentation contamination	Engineer – risk of physical contamination Customer – risk of physical contamination	Engineer – wash hands thoroughly using soap/sanitise hands Engineer – to instruct customer that the service book is left in an obvious location in the caravan 72 hours prior to start of job.	Engineer – to stamp book and book to be left in caravan. Engineer – to either leave service reports and invoice with the service book or to email both to customer Engineer – avoid touching face especially eyes, nose & mouth	Customer – not to enter the caravan for 72 hours	Low
Payment process contamination	Engineer – risk of physical contamination from cash or card	Engineer – wash hands thoroughly using soap/sanitise hands Engineer – offer contactless card payment or BAC's online payment	Engineer – offer contactless card payment or BAC's online payment Engineer – take cash by using the UV box if one is available. Engineer – avoid touching face especially eyes, nose & mouth	Engineer – take cash by using the UV box if one is available. Engineer - to wipe payment devices Engineer – wipe UV device	Low

This risk assessment applies to (name of business)

Date:: Signed by