

Updated 9/7/2021

**SPC COVID-19 Response Plan**

We will continue to follow our daily best practices while adding in a few extra temporary procedures, these include but are not limited to:

- Staying home when sick
- Checking staff and student temperatures upon arrival each day with their **personal thermometer**
- Minimum contact morning door drop-offs, and afternoon car shuttling (see drop-off/pick-up policy).
- If anyone has a fever, they are required to be 72-hours fever free without medication before they can return to school, this includes staff and children. Anyone displaying 2 or more symptoms of COVID-19 will be sent home until 24-hours symptom-free (please see COVID Flow Chart for details. We will have an isolated area at both schools for sick children until they are picked up.
- Practice social distancing, as much as possible
- Appropriately covering coughs and sneezes
- Staff will be wearing protective face masks as
- Washing hands frequently with soap and water (upon arrival, before/after transitions, after diaper/bathroom times, before/after meals, before/after touching face/coughing/sneezing etc.)
- Frequent disinfection of commonly used areas and surfaces
- Laundering items in hot water, including washable plush toys and dress-up clothes, as appropriate and within the manufacturer's instructions
- Assessing upcoming group gatherings and events and following Saint Louis County Health Department and CDC recommendations and guidelines on event sizes.
- Encouraging and facilitation COVID-19 vaccinations. SPC will not require staff to be vaccinated unless mandated by the St. Louis County Health Department or the State of Missouri Child Care Division. Please see Director for current percentage of vaccinated staff; we are not permitted to release individual staff's vaccination status.
- Limiting nonessential visitors
- Keeping students in learning pods to minimize school exposure:
  - Infants Pod (Infant 1, Infant 2, Infant 3)
  - Toddlers Pod (Toddler 1, Toddler 2, Toddler 3)
  - Mid-School Pod (Mid-School 1, Mid-School 2, Mid-School 3)
  - Upper-School Pod (Preschool, Pre-K, School-Aged Camp (June through August only))

### **SPC COVID-19 Outbreak Plan**

Scenarios:

**If Staff or Student Tests Positive for COVID-19:** SPC will immediately notify local health officials who will determine an appropriate course of action for the school. This may include pod or school closure and mandated quarantine and testing requirements. We will follow the guidelines given to us by the Health Department. SPC will provide Virtual Learning opportunities for any large-scale quarantine. Tuition will be charged as normal, as these quarantines are mandated by the Health Department – not SPC.

**If We Have Substantial Spread in Our School/Area:** SPC will contact local health officials for current closure/quarantine requirements. Center will only close if required by our governing bodies.

### **SPC COVID-19 Pick-Up/Drop-Off Procedures for Parents:**

\*\* Please be patient with us and plan extra time for drop-off and pick-up.

Drop-Off:

1. Please drop off between 6:30 and 8:30 each day when possible --- if your child has an appointment please notify Administration on ClassDojo ahead of time to make drop-off arrangements.
2. To drop-off, please bring your child to the front door to be checked in by one of our staff members. If more than one family is waiting, please stand in separate concrete sidewalk squares to help with distancing during drop-offs. Please be respectful of each other's time and space by waiting patiently in line. We are asking adults to wear masks to the door regardless of vaccination status, as the children cannot be vaccinated.
3. Staff will sign your child in and record their temperature at the door. Please use your personal thermometer to report the temperature. During extra hot or cold outdoor temperatures, we recommend taking your child's temperature in the care for the most accurate reading. If a child's temperature is too hot, you will have to wait with them until their temperature returns to normal.

Pick-Up:

1. Call the front desk when you pull into a parking spot (314-439-0800) to let them know your child(ren)'s name and which parking spot number you are in.
2. A designated staff member will meet you at your car with your child and their belongings. We will have limited time, depending on the number of parents picking up – so please make an appointment to speak with your child's teacher or a member of Admin during a scheduled time.

Maryland Heights SPC

**Masking**

SPC requires all staff and students aged 5 and older to wear a face mask indoors. Masks may be removed while eating/drinking, at naptime (students only) and while outdoors.

Staff will wear masks for the entirety of pick-ups and drop-offs as we will be going inside and outside frequently.

**\*\* Disclaimer: The information in this plan is subject to change as a result of a change in circumstances.**

# Should I come to school today?

