



Dear Customer/Supplier

20 May 2018

CONSENT FOR PERSONAL DATA HELD BY CONCRETE TAXI LIMITED

Concrete Taxi Limited is getting ready for the new GDPR legislation, which comes into effect on 25 May 2018.

We have a designated Data Protection Officer (DPO), who is taking responsibility for all matters relating to data protection and GDPR compliance. The DPO will ensure that we are accountable and transparent to the supervisory authorities, including the creation and maintenance of `Records of processing activities` as per Article 30 of the GDPR.

We have your information securely stored in our database. This would likely be information such as your business email, business phone number and company information – the necessary contact details we'd need to work with you, along with history of payments and transactions. Inline with GDPR legislation, we require your permission to hold this information.

Please complete below and return as soon as possible to [suzanne@concretetaxi.co.uk](mailto:suzanne@concretetaxi.co.uk).

If we do not receive a reply by 25.05.18, we will assume that you give your consent.

Yours faithfully

Suzanne Wilson  
Director

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I confirm that I agree/do not agree (*delete as required*) for CONCRETE TAXI LIMITED to retain company information solely for business between ourselves.

Signature

Print Name

Business Name

Position in business

Date