

### **Joint Neurosciences Council**

# Privacy statement

This privacy statement (together with our <u>data security policy</u> and any other documents referred to in it) sets out the basis on which any personal data we collect from you, or that you provide to us, will be processed by us. Please read the following carefully to understand our views and practices regarding your personal data and how we will treat it.

Use of this website by you constitutes acceptance by you of this privacy policy ("Privacy Policy"). If you do not wish to accept this Privacy Policy, please leave this website immediately.

### Purpose

The purpose of this Privacy Policy is:

- to assure you that we recognise and fully respect the privacy and personal data of the visitors to this website; and
- to explain what personal information we collect from this website and how we ensure its best protection.

This Privacy Policy governs the websites at <a href="www.ebrain.net">www.ebrain.net</a> and <a href="www.jointneurosciences.org">www.jointneurosciences.org</a>. (referred to in this Privacy Policy as the "Websites"). Other sites to which the Websites may be linked are not covered by this Privacy Policy.

## Data protection

The Joint Neurosciences Council complies with the Data Protection Act 1998 (the "Act") and the General Data Protection Regulation (2018). For the purposes of these Acts, The Joint Neurosciences Council is the data controller and sole owner of the personal data collected on the Websites.

The Joint Neurosciences Council does not sell, share or transfer this information except as set out in this Privacy Policy.

We use up-to-date industry procedures to keep personal data as safe and secure as possible and to protect against loss, unauthorised disclosure or access. Unfortunately, the transmission of information via the internet is not completely secure. Although we will do our best to protect your personal data, we cannot guarantee the security of your data transmitted to the

Websites; any transmission is at your own risk. Once we have received your information, we will use strict procedures and security features to try to prevent unauthorised access.

The Acts give you the right to access details that we hold about you. Your right of access can be exercised in accordance with the Acts free of charge except where this is manifestly unfounded or excessive, particularly if the request is repetitive when a fee of £10 will be charged.

For more information please refer to our data security policy

### Information we may collect from you

www.jointneurosciences.org and www.ebrain.net

No personal information is collected from these websites unless you contact us through a website form when we will keep a record of that correspondence.

#### www.learning.ebrain.net

This website holds the learning content in a system called a virtual learning environment. This system is designed to track learning activity and therefore collects the following data

- your name (mandatory)
- your e-mail address (mandatory)
- your user ID and password (mandatory)
- Other optional profile fields you may wish to complete
- your internet protocol address which is used as a location marker
- learning activity data including but not limited to a weblog, resources used, test scores, certificates and CPD points awarded.

#### Uses made of the information

We may use information held about you in the following ways:

- to monitor which parts of the Websites are most used or require updating
- to allow you to participate in interactive features of our service, when you choose to do so
- to notify you about changes to our service.

Except where required by law, we will not release any data about you or your learning activities to any training body or other third party.

### Cookies

Cookies are small text files stored on your computer while you are visiting a website. Cookies help make websites work. They also provide us with aggregated information about how users interact with our site. We use this information to try to improve our Websites. The law about cookies changed in May 2011. Websites must get your agreement before they set certain types of cookie on your computer or handheld device.

www.learning.ebrain.net uses two cookies as follows:

A session cookie, usually called MoodleSession. You must allow this cookie into your browser to provide continuity and maintain your login from page to page. When you log out or close the browser this cookie is destroyed (in your browser and on the server).

The other cookie is purely for convenience, usually called MOODLEID. It just remembers your username within the browser. This means when you return to this site the username field on the login page will be already filled out for you. It is safe to refuse this cookie - you will just have to retype your username every time you log in.

#### Web analytics

We use a third-party service—Google Analytics—to collect aggregate data about usage of our Websites. We use this information to try to improve our web-based services. Google Analytics sets several cookies on your browser. We do not control the use of these third-party cookies, and you should check Google's privacy policy if you have concerns.

### Changing the information we hold about you

If you would like to change any inaccurate information we hold about you or want to be removed from our database, you should contact us at admin@jointneurosciences.org

#### Consent

By using the Websites, you consent to the collection and use of your personal information in the manner set out above.

### Changes to Privacy Policy

The internet and data privacy best practice are both developing. We therefore reserve the right to revise this Privacy Policy at any time. If this Privacy Policy changes in any way, we will place an updated version on this page. Regularly reviewing this page ensures you are always aware of what information we collect, how we use it and under what circumstances, if any, we will share it with other parties.

Questions, comments and requests regarding this Privacy Policy are welcomed and should be addressed to <a href="mailto:admin@jointneurosciences.org">admin@jointneurosciences.org</a>

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