



Welcome to Sefton

Congratulations on your exciting news and forthcoming celebrations. Sefton offers a range of ceremony venues to accommodate your every need. Whether you are having a small family gathering or the largest of celebrations Sefton Registration Service hopes to make your ceremony a special, memorable and enjoyable occasion.

Whatever you require our professional, dedicated and highly trained team can help create a day that will leave you with a lifetime of happy memories to treasure. It is an honour for us



The First Steps

The first step to planning your ceremony is to decide on the venue, date and time.

Here at Sefton we offer a wide variety of ceremonies including marriage, civil partnership, renewal of vows and naming ceremonies. You can select from any of our Town Halls, or alternatively you may wish to choose from one of the many approved premises throughout the borough.

Please remember that certain days of the year are very popular so please book early to avoid disappointment. Although Saturdays have always been a favourite, Sefton offers ceremonies seven days a week. We are currently taking bookings up to two years in advance; please see www.sefton.gov.uk for further information.





Marriages and Civil Partnerships at Sefton's Town Halls

Southport Town Hall

Southport Town Hall Corporation St. Southport. PR8 IDA

T: 0151 934 2012 E: registrars@sefton.gov.uk W: www.sefton.gov.uk





Crosby Town Hall

Crosby Town Hall
Great Georges Rd. Waterloo L22 IRB
T: 0151 934 3044 E: registrars@sefton.gov.uk W: www.sefton.gov.uk





Bootle Town Hall

Bootle Town Hall
Oriel Road, Bootle L20 7AE
T: 0151 934 3240 E: trish.morgan@sefton.gov.uk W: www.sefton.gov.uk







Sefton's Approved Premises

Aintree Racecourse, Conference and Banqueting Centre, Ormskirk Road, Aintree L9 5AS	- 0151 523 2600
Bootle Town Hall, Oriel Road, Bootle L20 3WJ	- 0151 934 3240
Crosby Hall Educational Trust Centre, Back Lane, Little Crosby L23 4UA	- 0151 924 9099
Crosby Lakeside Adventure Centre, Cambridge Road Waterloo L22 1RR	- 0151 966 6868
Crosby Town Hall, Great Georges Road, Waterloo L22 1RB	- 0151 934 3044
Formby Hall Golf Resort and Spa, Southport Old Road, Formby L37 OAB	- 01704 875 699
Maghull Town Hall, Hall Lane, Maghull L3 7BB	- 0151 526 3705
Meols Hall Events Ltd, Meols Hall, Botanic Road, Churchtown, Southport PR9 7LZ	- 01704 228 326
Oaklea Barns, Southport Road, Lydiate L3 4HH	- 0151 526 0094
Ramada Hotel Southport, Promenade, Southport PR9 ODZ	- 01704 516 220
Southport Masonic Hall, Duke Street Southport PR8 1LS	- 01704 534 347
Southport Theatre & Convention Centre, Promenade, Southport PR9 ODZ	- 01704 540 454
Southport Town Hall, Lord Street, Southport PR81DA	- 0151 934 2012
The Bold Hotel, Lord Street, Southport PR9 OBE	- 01704 532 578
The Park Hotel, Dunningsbridge Road, Netherton L30 6YN	- 0151 525 7555
The Prince of Wales Hotel, Lord Street, Southport PR8 1JS	- 0871 222 0039
The Royal Clifton Hotel and Spa, Promenade, Southport PR8 1RB	- 01704 533 771
The Royal Hotel, Marine Terrace, Waterloo, Liverpool L22 5PR	- 0151 928 2332
The Scarisbrick Hotel, Lord Street, Southport PR8 INZ	- 0871 222 7006
The Vincent Hotel, 98 Lord Street, Southport PR8 1JR	- 01704 883 800
Warren Farm, Southport Old Road, Formby L37 OAN	- 07515 945 377
West Lancashire Golf Club, Hall Road West, Blundellsands L23 8TS	- 0151 924 1076



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Fees

The fees for conducting ceremonies are set locally by Sefton MBC and are subject to change on the 1st April each year. You will need to pay the following fees;

- Reservation booking fee
- Notice of marriage / civil partnership fee
- Ceremony fee
- Certificate fee

Please contact the register office or see our website for details of our current fees.

3



For more information and to see what

www.sefton.gov.uk or visit www.gov.uk.

documentation is needed

to give notice, please go to:

Legal Preliminaries

Before you can marry / register your civil partnership there are certain legal formalities that need to be observed. This is known as 'giving notice'. In order to do this you must make an appointment for you to both attend in person at the register office in the district in which you live. You must have lived in that district for at least seven clear days (eight sleeps) immediately prior to giving notice. The notice is a legal statement that must be signed by you and the person you are to marry so a friend or relative cannot do this for you.

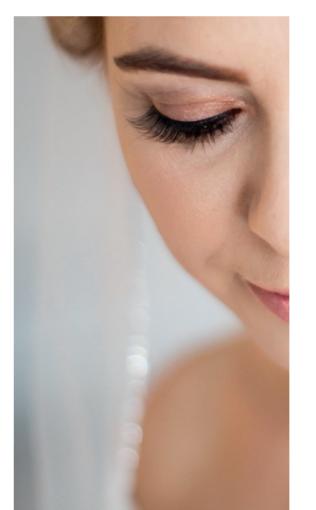
The earliest you can give notice is 12 months prior to the date of the ceremony and at the latest 30 days before the ceremony; however it is advisable to give more than 30 days' notice if possible.



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What happens in a Marriage Ceremony

The ceremony itself is, in essence, a simple but happy occasion. On the day there is no need to be worried or nervous about the ceremony as our staff will help and guide you through all that you have to do. We do not want to rush your ceremony so please ensure that you and your guests arrive at least 15 minutes before the ceremony time.



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Prior to your marriage you will be given a pack containing enhancements to your ceremony from which you will be asked to indicate your choice of declarations, legal vows and ring words. Please remember that you do not have to learn any words as you will only have to repeat them after the celebrant!

You must bring at least two people with you to be witnesses to your marriage. You can choose any relative or friend as long as they are old enough to understand the legal content of the marriage ceremony. They will be required to watch and listen to the ceremony and sign the register.

After the ceremony the registrar will ask you both to check the entry, which you and your witnesses must then sign. The registrar will remind you to sign in the names that you were using before the ceremony. The registrars will then sign the register and the marriage certificate will be presented. If you require additional copies of the certificate we will be happy to post these to you afterwards on payment of the appropriate fee.

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What happens in a Civil Partnership

The registration staff will do everything they can to help make your day special and to ensure that your civil partnership is a relaxed and enjoyable occasion. The registration of a civil partnership takes place when both of you sign the civil partnership schedule in the presence of two witnesses and the Superintendent Registrar If you wish to register your partnership without a ceremony, you can do so, as it is not a requirement of the legal process. However, we would be delighted to offer you a ceremony to accompany and enhance the registration.

You must bring at least two people with you to be witnesses to your civil partnership. You can choose any relative or friend as long as they are old enough to understand the legal content of the ceremony.

They will be asked to sign the schedule and their names will appear on your civil partnership certificate.

After the ceremony, the registrar will ask you both to check the civil partnership schedule, which you and your witnesses must then sign. The registrar will remind you to sign in the names that you were using before the ceremony. The Superintendent Registrar will then sign the schedule. As civil partnership is a web-based system it is not always possible to produce your legal certificate on the day of your ceremony, but we can present you with a commemorative certificate if you wish. Your legal certificate will be posted to you within two working days. If you require additional copies of the certificate we will be happy to post these to you afterwards on payment of the appropriate fee.

Religious Marriages

If you choose to marry in a church or chapel of the Church of England or Church in Wales, you should contact the vicar who will advise if banns need to be read or if you have to follow any other procedure. You do not usually have to contact the register office if you are marrying in the Church of England or Church in Wales.

If you are planning to marry in any other church or religious building you will need to give notice of marriage at the Register Office in the district where you live.

It is usually only possible to be married in a religious building situated in the district where one or both of you live. You may, however, be married in a religious building in a district in which neither of you lives if it is the usual place of worship for one or both of you. The religious building will generally have a person appointed to register your marriage on the day. If this is not the case you must ensure that the register office is able to send a registrar to attend your wedding. If you need a registrar from the register office to attend you must give us as much notice as possible to avoid being disappointed.



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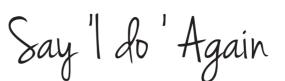


Civil Partnership Conversion

Couples who registered their civil partnership in England and Wales can convert their civil partnership to a marriage. There are two ways to convert a civil partnership into marriage:

- A simple administrative process called a standard conversion. A legal declaration will be drawn up for you to both sign with the Superintendent Registrar. Your marriage is then registered and a marriage certificate will then be issued. There is a fee payable for this service.
- A two-stage process where the conversion is followed by a ceremony. This will require you both to attend an appointment at the register office and complete a declaration with details about you and your civil partnership (as above).

The signing of the declaration can then be followed by a ceremony at any approved venue. There will be additional fees payable for this service.





A renewal of vows is a unique way to celebrate your marriage or civil partnership.

Perhaps you've made it to 2, 5, 10, 25 or 50 years together and you want the world to know you'd do it all over again in a heartbeat! They are increasingly popular with couples who have had a ceremony abroad with only a few family members or friends. A renewal of vows is the perfect answer to share your special day with those people who were unable to travel with you.

A renewal ceremony can take place any time after your actual wedding, from the next day to years later.

Renewing your vows is as individual as you are and we will work together with you to create a personal and bespoke ceremony.



It should be emphasized that a renewal of vows ceremony is not a legally binding ceremony and has no legal status. You will be asked to present your marriage / civil partnership certificate at the time of booking.





A naming ceremony is an opportunity for friends and family to come together to celebrate any new addition to the family, be it a new baby, extended families with step-children, adopted families and foster children. It is a celebration and recognition of a child and their place within the family and wider community. It allows parents, grandparents, supporting adults and other relatives and friends to publicly share in the celebration, make promises and declare their commitments to the child and their support for the parents.



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Naming ceremonies are not restricted to babies, and more than one child in the same family unit can be included at no extra charge.

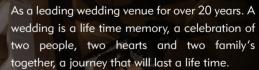
It should be emphasised that a naming ceremony is not a legally binding ceremony and has no legal status.

You cannot use the ceremony to change a child's name and you will be asked to present your child's birth certificate at the time of booking.









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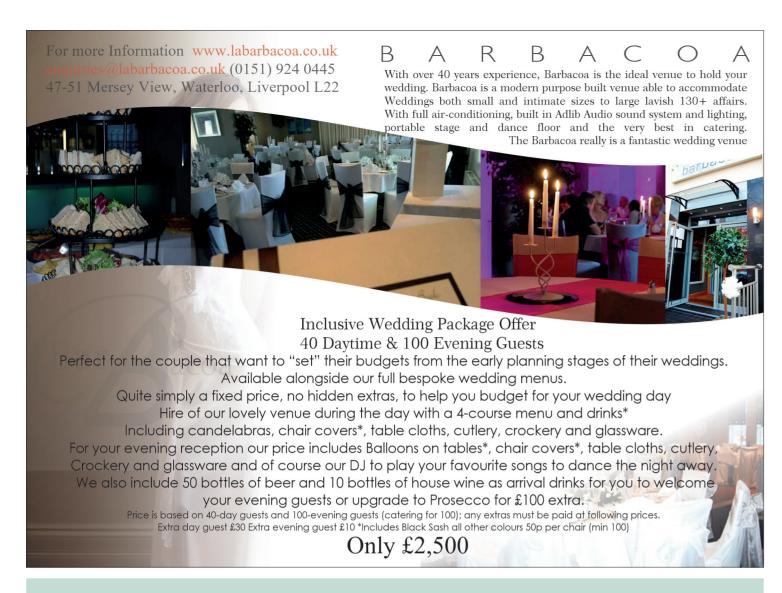
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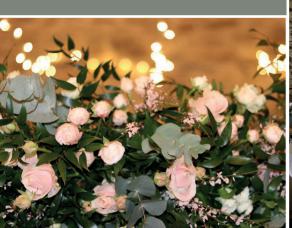
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The following English rhyme...

originated in the Victorian period when it was believed that if a bride included each of the following items in her wedding attire, her marriage would be blessed with aood luck.

Something old represents continuity with the past and serves as reassurance that old bonds with friends and family will remain.

It could be... a family heirloom, a locket with family photos, fabric from a relative's wedding gown, or even an old childhood doll or piece of clothing.

Something new is a token of optimism for the newly-weds' future together.

It could be... the wedding gown, lingerie, jewellery or shoes.

Something borrowed is traditionally handed down from a happily married woman in the hope that her good fortune will rub off on the bride.

It could be... jewellery, a brooch, purse, lace handkerchief, veil or headpiece.

Something blue has connotations of faithfulness and loyalty, and thus symbolises the pair's trust and devotion to one another.

It could be... blue flowers, a garter, lingerie, nail polish or shoes. Some brides have blue thread sewn into their wedding dress.

And a silver sixpence in her shoe was originally included to wish the bride wealth. This is disregarded in weddings today, but it was once customary for the father of the bride to place the coin in her shoe.





Wedding traditions

What began around 5,000 years ago has blossomed into a ceremony infused with many ancient customs. Having stood the test of time, the most popular traditions remain in diluted, disguised or upgraded forms reflecting our modern culture.

Carrying the bride over the threshold

Marriages in the Middle Ages frequently involved kidnapped women, and so the groom would often be the first to leave as he literally stole his bride away.

Many centuries ago, young women were considered the prime targets of evil spirits, particularly those lurking in the threshold of a new marital home.



Likewise, superstition in ancient Rome dictated that bad luck would fall upon the couple if the bride tripped over the threshold, so the groom would carry her through to avoid any misfortune.

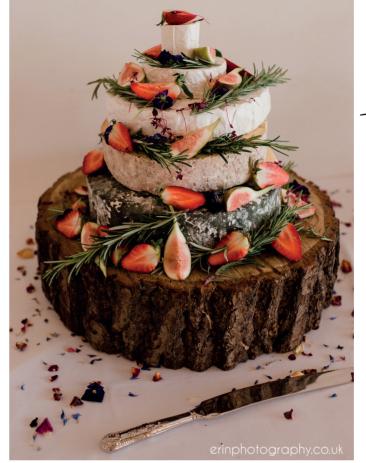
For Medieval Europeans, this method of entering the marital home also prevented the bride from appearing too enthusiastic about losing her virginity.



Throwing confetti

Originally, it was Pagan tradition for guests to scatter grain, nuts or rice over the bride and groom to encourage fertility. However, rice in particular has since been recognised as harmful to birds (and humans, should they slip!) The Victorians were the first to use shredded paper as an alternative.

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Tiered cakes

Bread or cakes have been staple celebration foods since the Medieval period. Typically at weddings, all baked goods were stacked high until they formed a mound for the bride and groom to reach over and kiss each other. Doing so without knocking it down would supposedly guarantee them a life of prosperity. By the 1600s, a visiting French chef encouraged the use of sawn-off wooden broom handles to better stack the food, but this idea didn't immediately catch on. The tiered wedding cake is thought to have made its first official appearance in 1882 at the wedding of Prince Leopold, Duke of Albany.

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Avoiding the bride before the day

When arranged marriages were commonplace they were treated more as business transactions than declarations of love, so it was often customary for the wedding day to be the first time the couple saw one another. This way, the groom had little or no time to change his mind. Today many women choose not to be seen in their wedding attire until the moment they walk down the aisle, as they wish to make the moment more exciting and memorable.

Bride on left, groom on right

In less civilised times, it was crucial for the groom to keep his sword-wielding arm free in anticipation of any jealous suitors or worried parents chasing a kidnapped bride. There's (hopefully) no need for such positioning in today's ceremonies, but the tradition remains.

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The Bold Hotel	01704 532 578
The Vincent Hotel	01704 883 800
The Royal Hotel	0151 928 2332
Waterfront Southport	03333 445 000
West Lancashire Golf Club `	0151 924 1076
Functions	
Barbacoa	0151 924 0445
Enelle's Glass House	01704 634 779
The Metro	01704 536 836
Photography	077/0 05 4 701
Crosby Wedding Photography	07760 254 791
Erin Photography	07548 193 566
Kevin Brown Photography	07814 575 080
Laura Palmeria Photography	07889 791 504
Stephen J Bourne Photography Florists	07954 380 107
	0151 208 4483
Alexandra May's Florist Flowerworx Designer Florist	0151 206 4463
Karena Floral & Event Artison	07963 194 969
Eve & Wild	07908 961 884
Bridal Wear	01 700 701 004
Boda Boutique	07366 981 569
Hotfrox	01704 807 074
Menswear	
Reputation Menswear	01704 536 959
Event Decor	
Kilmore Promotions	0151 524 3040
The Events Hub	07738 932 538
Wedding Cars	
Falcon Wedding Hire	07484 886 270

Churchtown Wedding Cars Ltd

Felicity Hat Hire Couture

House Of Charles

07708 173 967

01704 225 843

07816 231772

OAKLEA

Let's make a day to remember!





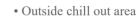
Ideally located between Southport and Liverpool, OAKLEA sits in the *Historic village of Lydiate.* Set in 30 acres of gardens and pasture and accessed from *Southport Rd via a private road.*

You could not find a more ideal place to say "I do!"



- Three big hat tipis
- Chill out tipi / catering tent
- Wooden flooring
- Dance floor and mirror ball & Stage
- Choice of tables and chairs / benches
- Ceremony gazebo
- Spectacular outside lighting





- Illuminated wagon wheel
- Fully stocked bar
- Sweet trolley (ice cream, sweets, cake) (old fashioned sweets)
- Fire pits / Hay bales
- Luxury toilet block
- Artifacts for different themes
- Choice of internal lighting, chandelier



OAKLEA WEDDINGS AND EVENTS

SOUTHPORT RD, LYDIATE, MESEYSIDE L31 4HH | TEL 0151 5260094 FB: OAKLEA WEDDINGS AND EVENTS | TW: OakleaEvents | www.oakleaevents.co.uk

Corporate Events | Festivals | Private Parties | Weddings both in the UK and overseas.

With a versatile voice and warm personality Kelly can provide event packages for any occasion.



TO DISCUSS YOUR EVENT REQUIREMENTS

call: 07914679445 or email: kbondevents@outlook.com



Total confidence in this girl after managing our fitness event, any issues addressed immediately, very very efficient, no job too small, totally recommend Kelly 10000% - Halen Pybus - Palseroll Fitness

Kelly is a professional dedicated singer. She has been a pleasure to work with at weddings and corporate events.

I can guarantee she will make any and every event special. - Alex Frost - International DJ

Absolutely fabulous all round entertainer. Our residents love her. She does a varied show with songs from all decades and her voice is stunning. We can't wait to have her back - Athena Health Care.

Kelly went above and beyond to help put together our wedding!! We cannot thank her enough and would highly recommend her - Mr & Mrs Sicura, Melbourne AUS

WHO IVE WORKED WITH:

















