



Optimist Club of Dorwood

Donation/Community Grant Application Form



Eligibility: To be considered for a Dorwood Optimist Grant, an organization must serve Kettering youth and/or our community.

Grant Request

Date of request:_____

Total Cost of this project _____

How much are you requesting from Dorwood?:_____

When (date) will the funds be needed? _____

Is Dorwood the only source of funding? _____

This is an ____ on-going project **OR** ____ a one-time-event

Organizational Information

Name of Organization:_____

Address, City, State, Zip:_____

Telephone:_____ Fax:_____

E-mail:_____

Name/Title of Contact Person:_____

Telephone:_____ E-mail:_____

If approved, who should a check be made payable to? _____

Primary Service Category of Organization (check one):

Arts & Culture ____

Environment ____

Human Service ____

Health ____

Education ____

Civic/Economic Development ____

Sports ____

Miscellaneous(??, Proms, etc) ____

Other (Specify) _____

Please describe Other

Who Benefits?: _____

Number of Youth Served: _____

Location(s) Served: _____

Briefly describe your program or service being provided and how the money will be used. Include a description of who would benefit from the project and how many persons will be impacted. Describe how Dorwood Optimist Club would be promoted: (Add pages if needed):

Signature of Contact Person/Authorized Individual

Date

With signature organization agrees to abide by the terms of any donation granted

Important Information

Individuals/Organizations seeking grant funds from the Dorwood Optimist Club must:

- 1) Be willing to certify and document formal figures.
- 2) Be willing to expend all monies for approved purpose. If applicant is unable to use funds for approved purpose, funds or remaining portion must be returned to the Dorwood Optimist Club.
- 3) Complete a Grant Follow-up Report and forward to Dorwood Optimist Club
- 4) Be willing to report on achievements and/or goals accomplished to the Board of Directors and general membership of the club.
- 5) Be willing to acknowledge the support of the Dorwood Optimist Club where appropriate.

Fixed Limits

- 1) There are no maximum or minimum grants, however keep in mind that Dorwood receives numerous requests for funds, and must stay within the budget granted by the Board of Directors. As a result, not all requests for funds can be granted or may be granted for an amount less than requested.
- 2) It should be noted that Dorwood Optimist Club is a service club that serves the youth and the community of Kettering. Please keep that in mind when requesting any funding. Projects that benefit kids in our community will receive stronger consideration than those that do not. Identifying who will be impacted and how will be helpful to the Board of Directors in evaluating funding requests.
- 3) No financial assistance may be provided if the proposal is not in conformance with this application procedure.

Mail completed application to:

Club Secretary
Optimist Club of Dorwood
PO Box 292266
Kettering, OH 45429-0266