

- We are here to help with all aspects of arranging the funeral
- A personal service that reflects the wishes of you and your loved one
- Help with the registration process and arranging all the relevant paperwork
- 24 hour caring service straight through to Andrew, the Funeral Director
- Modern, quiet and welcoming premises
- Private chapels of rest with visits arranged on a day and time that suits you
- Professional, dedicated and caring team who are here for you, the family
- Funeral Plans from Golden Charter - one of the largest funeral plan providers
- Direct Cremation Service from £695 (exc third party costs)



Facebook: @ARIndependentFunerals  
Instagram: @ARoughleyIndependentFunerals

# A | R

## ANDREW ROUGHLEY

Independent Family Funeral Directors

0151 433 8820

13-14 Central Square, Maghull,  
Liverpool. L31 0AE

info@andrewroughleyfunerals.com  
www.andrewroughleyfunerals.com

## A Message From Andrew

I have been a Funeral Director since 2006, a role I truly cherish, offering help and guidance to many through a troubled and traumatic time.

Now as an established Independent in the heart of Maghull, my colleagues and I continue to offer a more personal approach with the main focus being on you, the family.

As with all companies, the funeral business is in danger of being swallowed up by huge, impersonal International conglomerates.

This creates a problem for bereaved families not knowing whether they are dealing with a professional family orientated business with your needs being their main concern or with a multi-national, with profits and shareholders being their main priority.

Even with the name still above the door it does not follow through that they are still the owners of the business inside.

### *Meet your caring meet*



Andrew Roughley



Alex Roughley



Steve Davies



Pauline Davies



Mike Slater



Karen Slater



Gary Monaghan



John Rutherford



## ANDREW ROUGHLEY

Independent Family Funeral Directors

13-14 Central Square, Maghull, Liverpool. L31 0AE

Telephone: 0151 433 8820

Andrew Roughley Independent Funeral Directors, located in the heart of Maghull, are an experienced, friendly and caring team with over 50 years combined experience of looking after families at what can be a most difficult and distressing time. As an independent funeral directors, we are able to offer a more caring, personal and professional service that is transparent and offers better value for the community of Maghull and the surrounding areas.

We are available 24 hours a day, 7 days a week for help and advice with all aspects regarding the passing of a loved one. Arrangements can be made at our office or if you would prefer, we can schedule a safe, social distance home visit or organise everything for you over the phone.

If you would like any further help or guidance please do not hesitate to call us on **0151 433 8820 (24 Hours)** or email **info@andrewroughleyfunerals.com** or visit our website **www.andrewroughleyfunerals.com**



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**ANDREW ROUGHLEY**  
INDEPENDENT FAMILY FUNERAL DIRECTORS  
13-14 CENTRAL SQUARE, MAGHULL,  
LIVERPOOL. L31 0AE

**TEL: 0151 433 8820**

EMAIL: ANDREWROUGHLEYFUNERALS.COM  
WWW.ANDREWROUGHLEYFUNERALS.COM

## ABOUT US

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**'We are the only Independent Family Funeral Directors in Maghull with over 50 years combined experience.'**

Andrew Roughley and his team are caring, experienced and focused on supporting families through the loss of their loved ones.

Our aim is to provide the highest level of personal service and care to every family, ensuring that all their needs and wishes are met.

We are committed to ensuring that the same caring funeral director who arranges the funeral with the family will co-ordinate all aspects of the ceremony on the day and will take care of all the families needs.

Our funeral services are uniquely personalised to reflect the life of the individual. They are not only affordable but are conducted with the highest level of care and compassion.



If you require a more personal touch or have specific requirements, please feel free to visit us at:

13-14 Central Square, Maghull,  
Liverpool. L31 0AE  
Tel: 0151 433 8820 (24 hours)

info@andrroughleyfunerals.com  
www.andrewroughleyfunerals.com



**Andrew Roughley Funeral Service** are your local, trusted, family funeral directors. We believe in being at the heart of the community, providing a bespoke service and building strong everlasting relations with you and your family at this very difficult time.

You will find some practical information in this booklet which may help to answer any questions you have. However, if you have any further questions then please do not hesitate to contact us on 0151 433 8820.



### REGISTERING A DEATH

After a loved one has passed away, the doctor will send the MCCD (Medical Certificate Of Cause Of Death) to the registrar via email. Following this, you will need to call the relevant registrar to make an appointment to attend their office and register the death. This process may take two or three days. We are here to help and advise with this process.

You will need to know how many death certificates will be required as these will be requested for any pension claims, insurance policies, banks, building societies and solicitors, if appointed.

Certificates are £11 each and will be sent out to you in the post first class. If you require duplicates they are also £11. We do not need a copy of the certificate from you.

#### When the Registrar calls you will need:

- Full name of deceased
- Place and date where the death occurred
- Home address
- Occupation
- Marital status
- Maiden name
- Spouse full name and occupation
- NI number if known
- NHS number if known

If the coroner is involved, **Andrew Roughley Funeral Service** will be able to advise you on what you need to do. If unsure, please call:

**0151 433 8820**



Our hallmarked silver and gold jewellery is a beautiful and meaningful way to remember a loved one who has passed away. Carefully and lovingly made in our studio by our devoted craftsman and women, our memorial range captures all of the unique swirls, loops and curves of a fingerprint, handprint, footprint or handwriting, whilst our lockets preserve a small amount of your loved one's ashes.



Maghull Catering  
32 Tensing Road, Maghull,  
Liverpool. L31 6BJ

Tel: 07850365063

Pam Radakovic

Kev: 07771980380

Bespoke catering for all events. Personalised afternoon teas available to your door!



When someone you love becomes a memory... that memory becomes a treasure... Ashes into Glass is the leading creator of ashes jewellery for our clients in the UK and worldwide. Fine jewellery for you to connect with your loved one by wearing it or just holding it in your hand. Our unique, patented process means that Ashes into Glass is the finest quality ashes jewellery. Each item is beautifully made and made to last.



Scrummies Kitchen  
The Conny Club, Lancing Drive,  
Aintree, Liverpool. L10 8LN

Tel: 0151 345 6209

Nickie: 07894259284

Kev: 07771980380

Bespoke catering for all events. Personalised afternoon teas available to your door!





Atlas Estate Agents  
2 Allerton Road, Allerton,  
Liverpool. L18 1LN  
Tel: 0151 727 2469

Atlas Estate Agents specialise in the sale, letting and management of residential and commercial property across Liverpool since 1965



Maxwell Hodge Solicitors  
37-39 Liverpool Road North,  
Maghull, Liverpool. L31 2HB  
Tel: 0151 526 7131

Established over 150 years ago, we're an independent firm of solicitors based on Merseyside and Wirral. We focus on providing the best legal service & advice for our clients.

Infinity  
keepsakes



Tel: 01752 936765

[www.infinitykeepsakegifts.co.uk](http://www.infinitykeepsakegifts.co.uk)

Discover our range of beautiful memory gifts, and we will create a keepsake for you, that will be cherished for years to come – perfect for birthdays, anniversaries, retirements, baby showers, graduations, football club promotions and to commemorate lost loved ones or pets.



Green Meade Memorials  
248 Walton Road, Walton,  
Liverpool. L4 4BE  
Tel: 0151 207 0079

A family run business that are here to help with your personal requirements. Peter Hunt is experienced and highly skilled stone mason who will help you each step of the way.

## OTHER PEOPLE AND ORGANISATIONS TO CONTACT

Social / Personal Contacts:

- Relatives and friends
- Clubs
- Church
- Employer
- Any agency providing home care
- Solicitor
- Dentist
- School / College
- Television subscriptions
- Broadband provider

## 'TELL US ONCE'

Tell Us Once is a service that the Registrar will inform you of when you register your loved ones passing. The Registrar will allocate your loved one a unique number and send this information by email or in the post with your death certificates. Once you receive these, contact the service and give them the unique number. You must use the service within 28 days of getting your unique reference number. Your loved ones information will then appear on their screen and they will cancel anything government related that your loved one has in their name. This will save you many phone calls.

**Before you use this service, you will need the following details of the deceased.**

- name
- date of birth
- address
- date they died

- name, address and contact details of the person or company dealing with their estate (property, belongings and money), known as their 'executor' or 'administrator'
- if there's a surviving spouse or civil partner, the name, address, telephone number and the National Insurance number or date of birth of the spouse or civil partner
- if there's no surviving spouse or civil partner or their spouse or civil partner is not able to deal with their affairs, the name and address of their next of kin
- if they died in a hospital, nursing home, care home or hospice, the name and address of that institution - you'll also be asked if the stay was for 28 days or more

## You'll also need:

- if they had a passport, their passport number and town of birth
- if they had a driving licence, their driving licence number
- if they owned any vehicles, the vehicle registration numbers
- if they were getting services from their local council, such as Housing Benefit payments or Council Tax reductions, the name of their local council and which services they were getting
- if they were getting any benefits, tax credits or State Pension, information about which ones they were getting
- if they were getting money from an Armed Forces Pension or Compensation Scheme, details of that scheme

- if they were getting money or paying into public sector pension schemes, details of those schemes
- if they were getting money or paying into Local Government Pension Schemes (LGPS), details of those schemes and their National Insurance number

### USING A SOLICITOR

Most people use a solicitor to apply for probate and administer an estate. The executor or the nearest relative can instruct a solicitor and the legal costs can be paid from the estate.

These legal costs are a legitimate expense and any executor or administrator are able to do this. As property values increase, it is important to claim all of the available allowances so that Inheritance Tax is minimised. The addition of the Residence Nil Rate band in April 2017 has added another level of complexity to administering an estate. Specialist solicitors are used to dealing with deceased estates and have relevant knowledge of the law and the tax implications.

### WHAT INFORMATION WILL A SOLICITOR NEED?

- Death certificate and copies
- Financial information including savings, assets, investments and debts
- Any recent household bills
- Title deeds to property or mortgage information
- Will or, if no will, a rough family tree
- Birth certificate
- Marriage certificate
- NI number

### REGISTRAR INFORMATION

**Southport Register Office**  
Corporation Street, Southport. PR8 1DA  
Tel: 0151 934 3044

**Opening Hours:**  
Monday, Wednesday, Thursday, Friday  
9:15am to 4:00pm  
Tuesday 9:15am to 5:30pm

**Waterloo Register Office**  
28 Great Georges Road, Waterloo,  
Liverpool. L22 1RD  
Tel: 0151 934 3044

**Opening Hours:**  
Monday 9:15am to 5:30pm  
Tuesday to Friday 9:15am to 4:00pm

**Liverpool Register Office**  
St George's Hall (Visitor Centre Entrance)  
St George's Place, Liverpool. L1 1JJ  
Tel: 0151 233 3004

**Opening Hours:**  
Monday to Friday 9:00am to 4:45pm  
Saturday 9:00am to 12:00pm

**Knowsley Register Office**  
11 High Street, Prescot, Liverpool. L34 3LD  
Tel: 0151 443 2900

**Opening Hours:**  
Monday to Friday 9:00am to 5:00pm

**Ormskirk Register Office**  
52-54 Charter House, Derby Street,  
Ormskirk. L39 2DF  
Tel: 0300 123 6705

**Opening Hours:**  
Monday to Friday 9:00am to 4:30pm



The Stanley Arms  
St Michael Road, Aughton,  
Ormskirk. L39 6SA  
Tel: 01695 423241

We are a small, independent family run pub in the heart of the picturesque village of Aughton, West Lancashire.



Briars Hall Country House Hotel  
Briars Lane, Lathom,  
Near Ormskirk. L40 5TH  
Tel: 01704 892368

Originally an 18th century manor house, the Briars Hall hotel offers golden charm with modern comfort and service.



The Maghull Community Association  
604 Green Lane, Maghull,  
Liverpool. L31 2JH  
Tel: 0151 526 2848

Ideal location for private functions with excellent facilities including large free car park, centrally located and flexible availability.



Maghull Cricket Club  
Tommy Gent Way,  
Hall Lane. L31 3DY  
Tel: 0151 531 0990

maghullcricketclub@gmail.com  
Maghull Cricket Club House is now available for private functions.



## PREFERRED SUPPLIERS

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## WHAT TO DO WHEN SOMEONE DIES

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**Maghull Football Club**  
Tommy Gent Way, Hall Lane. L31 3DY  
Tel: Carol 07947101798  
Tel: Darren 07305057520

Following significant investment our Club House is now available for private functions. Capacity up to 75, kitchen, free parking.



**The Park Hotel**  
Dunnings Bridge Road,  
Netherton, Liverpool. L30 6YN  
Tel: 0151 525 7555

We offer an extensive selection of menu and refreshment options for you to choose from and can accommodate up to 200 guests.



**The Aviary**  
Blindman's Lane, Scarisbrick,  
Ormskirk. L39 3AD  
Tel: 07955110002

Set in the beautiful Lancashire countryside, this family run business gains its name from the exotic birds and canaries aviary located within the grounds.



**The Venue (Maghull Town Hall)**  
Hall Lane, Maghull,  
Liverpool. L31 7BB  
Tel: 0151 375 8348

We pride ourselves on helping to make your funeral reception a fitting tribute to your loved one. Attention to detail and complete flexibility mean that you are in safe hands.

### ADDITION ITEMS

Below are some items that you may wish to consider before meeting with Andrew regarding the funeral arrangements.

- The most convenient time and date for the funeral that will suit the family (this will be dependant on the church / crematorium / cemetery)
- The address the funeral is to leave from
- The return address
- Number of limousines? (each can accommodate 7 people)
- If your loved one is to be dressed in their own clothes or a gown
- Are there to be donations for a specific charity (we can look after any monies collected)
- If there is to be a newspaper notice (we can arrange this on your behalf)
- Flowers (we can arrange this on your behalf and there is no commission)
- If you would like an order of service booklet (we can arrange this on your behalf)
- If the family would like to act as bearers or our gentlemen?
- If it is a cremation, music for the crematorium (we will organise this)
- If it is a cremation, will you require a visual tribute or Webcast (we will arrange these if required)
- If it is a cremation, are the curtains to close, remain open or have the voile close as the committal takes place
- What your intentions are with regards to the ashes if a cremation service is chosen and would you like an ashes casket

### USEFUL CONTACT INFORMATION

#### University Hospital Aintree

Lower Lane,  
Fazakerley,  
Liverpool. L9 7AL  
Tel: 0151 525 5980

#### Royal Liverpool Hospital

Prescot Street  
Liverpool. L7 8XP  
Tel: 0151 706 2000

#### Whiston Hospital

Warrington Road,  
Rainhill,  
Prescot,  
Liverpool. L35 5DR  
Tel: 0151 426 1600

#### Southport & Formby Hospital

Town Lane,  
Kew,  
Southport,  
Merseyside. PR8 6PN  
Tel: 01704 547471

#### Ormskirk Hospital

Dicconson Way,  
Wigan Road,  
Ormskirk. L39 2AZ  
Tel: 01695 577111

- Is there is to be a church service and which church would be preferred
- If it is to be a cremation, which crematorium would be preferred
- If it is to be a burial, which cemetery would be preferred and is there an existing grave (if possible, please provide the grave deeds) or a new grave required.
- The address the cortège will leave from
- The address the family will return to following the funeral service
- The number of limousines required (if any)(limousines can carry 7 people)
- Whether the family are to act as bearers or if we are to carry
- If you would like your loved one to be dressed in their own clothes or if you would like a gown to be provided (various colours are available)
- Would the family like a notice placed in the newspaper (we can add the funeral details to our website through [localfuneral.co.uk](http://localfuneral.co.uk))
- Are flowers required and if the family wish to arrange these or would you prefer us to organise these on your behalf (flower brochures are available)
- Would the family like donations to a chosen charity in lieu of flowers. We can administer the donation on your behalf. We will keep the donations open for a month following the service and then forward them to the chosen charity.
- Is there any particular place the flowers are to go to following the service
- Would you like to have an order of service booklet and if the family wish to arrange this or would you prefer us to arrange (please provide photos for the front and back if required and advise to the number of copies required)
- Music or hymns for the a church service will be discussed with the church. Any music required for the crematorium will be arranged by ourselves once the artist and track titles have been confirmed.
- If the family would like the curtains to close or remain open at the end of the cremation service.
- If the ashes are to placed in a casket once returned from the crematorium. They will initially be in the container supplied by the crematorium which will be a box with the ashes contained in a bag inside.
- Would the family like a visual tribute, webcast, ashes into glass or fingerprint jewellery. We can advise regarding any of these services.



Alison's Designer Florist Ltd  
156a Liverpool Road North,  
Maghull, Liverpool. L31 2HW  
Tel: 0151 531 8822

We supply every aspect of floristry from stunning hand-tied bouquets to more bespoke tributes for funerals using only the freshest flowers available.

Alexandra May's Florist 



Alexandra Mays Florist  
Tel: 0151 208 4483

[www.alexandramays.co.uk](http://www.alexandramays.co.uk)

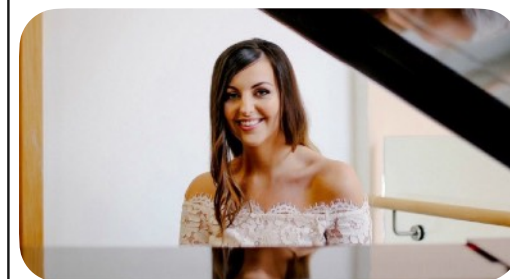
We have been in Maghull for four years but our florists have over ten years experience in creating beautiful bouquets and memorable tributes. We are committed to giving excellent customer service.



Susan Lambert  
Harpist

Tel: 07809738285

Since graduating from Durham University with B.A Hons Degree in Music, Susan has worked as a professional Harpist performing at a wide variety of venues from garden parties to castles.



Danielle Louise Thomas  
Mezzo Soprano

[danielle@daniellelouisethomas.co.uk](mailto:danielle@daniellelouisethomas.co.uk)

Danielle Louise Thomas is a classically trained Mezzo Soprano from Liverpool. She is a versatile performer; her genres of music vary from Classical to Musical Theatre and also putting her own touch on Popular Songs.



For a local burial or cremation choose a Golden Charter funeral plan from



Andrew Roughley  
Independent Family Funeral Directors  
13-14 Central Square, Maghull,  
Liverpool, Merseyside. L31 0AE

**Peace of mind.**

**Protected payments.**

**And the send-off you really want.**



It's never easy to think about death, and many people put off planning for their funeral or even avoid it altogether. And yet there are several very good reasons why having a funeral plan in place makes perfect sense – from an emotional, practical and financial point of view. So don't put off planning ahead any longer. Now is the time to get started.

Call us today to request your FREE guide and discover the peace of mind a funeral plan can bring. There's no commitment and no obligation, just the chance to find out more.

**Andrew Roughley**  
Independent Family Funeral Directors  
13-14 Central Square, Maghull,  
Liverpool, Merseyside. L31 0AE  
Tel: 0151 433 8820

## The smart way to plan ahead for your funeral

- ☒ Specify your wishes in advance and arrange the send-off you really want
- ☒ Help protect your family from worry and expense
- ☒ Fix the cost of the funeral director's services included in your plan<sup>1</sup>
- ☒ Your plan payments are protected in the Golden Charter Trust<sup>2</sup>
- ☒ Easy to apply with no medical questions

**Act now for one less thing to worry about.  
Request your free guide to funeral plans:**

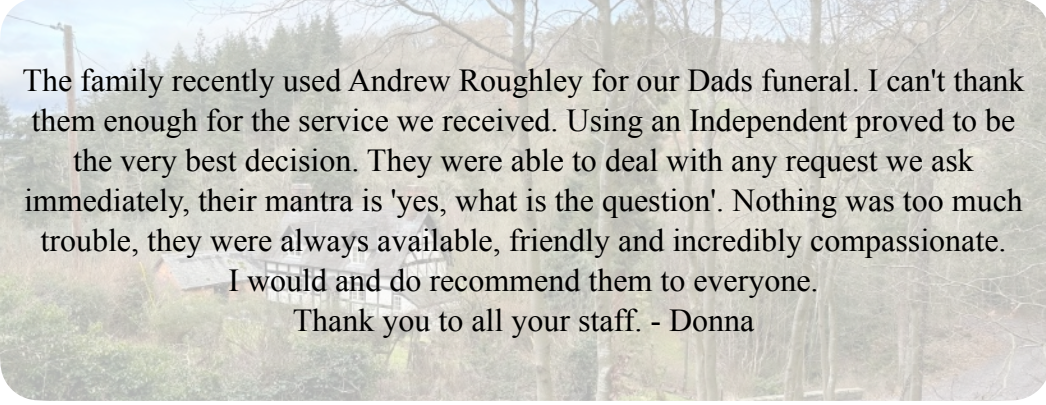
0151 433 8820 [andrewroughleyfunerals.com](http://andrewroughleyfunerals.com)

1. Plans can also include an allowance towards third party costs which are essential, non-funeral director services such as cremation or burial fees, plus the minister or officiant's fee to perform the service. 2. Your payments are held in the Golden Charter Trust. For more information on how your payments are protected, please visit [goldencharter.co.uk/faqs](http://goldencharter.co.uk/faqs)

Andrew Roughley is an appointed representative of Golden Charter Limited trading as Golden Charter Funeral Plans which is authorised and regulated by the Financial Conduct Authority (FRN965279)

## NOTES

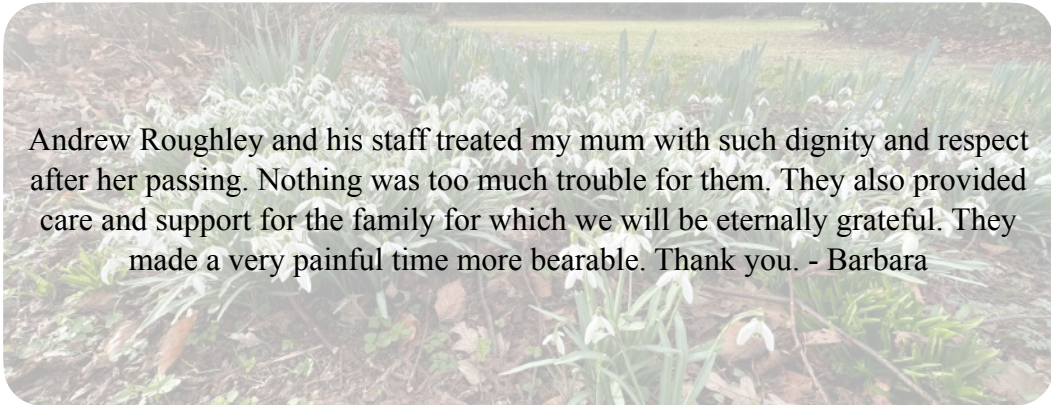




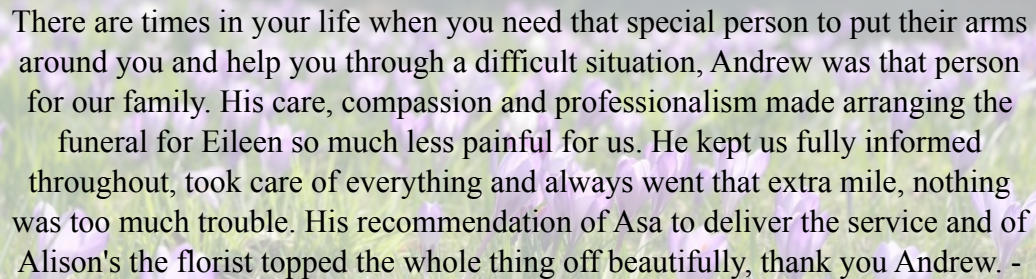
The family recently used Andrew Roughley for our Dads funeral. I can't thank them enough for the service we received. Using an Independent proved to be the very best decision. They were able to deal with any request we ask immediately, their mantra is 'yes, what is the question'. Nothing was too much trouble, they were always available, friendly and incredibly compassionate.

I would and do recommend them to everyone.

Thank you to all your staff. - Donna

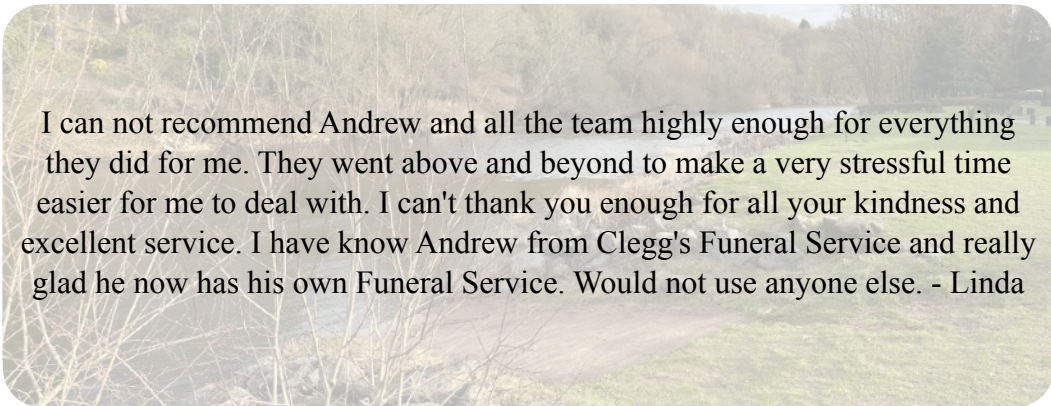


Andrew Roughley and his staff treated my mum with such dignity and respect after her passing. Nothing was too much trouble for them. They also provided care and support for the family for which we will be eternally grateful. They made a very painful time more bearable. Thank you. - Barbara

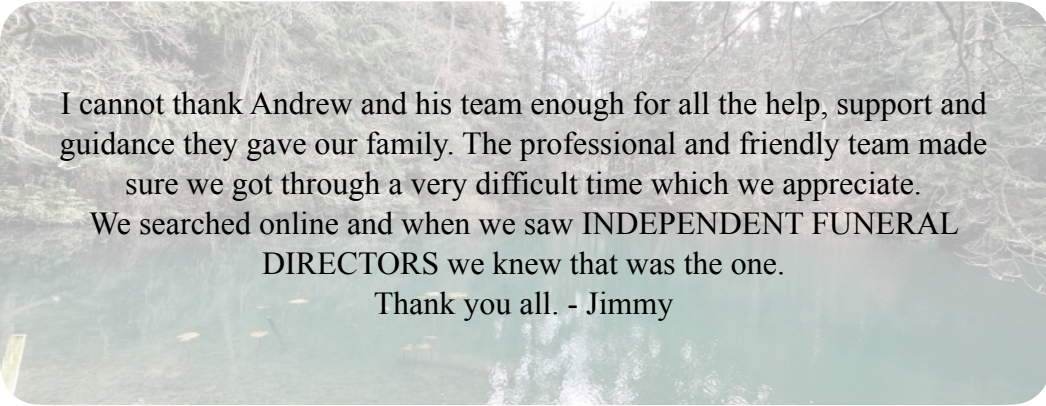


There are times in your life when you need that special person to put their arms around you and help you through a difficult situation, Andrew was that person for our family. His care, compassion and professionalism made arranging the funeral for Eileen so much less painful for us. He kept us fully informed throughout, took care of everything and always went that extra mile, nothing was too much trouble. His recommendation of Asa to deliver the service and of Alison's the florist topped the whole thing off beautifully, thank you Andrew. -

Paul



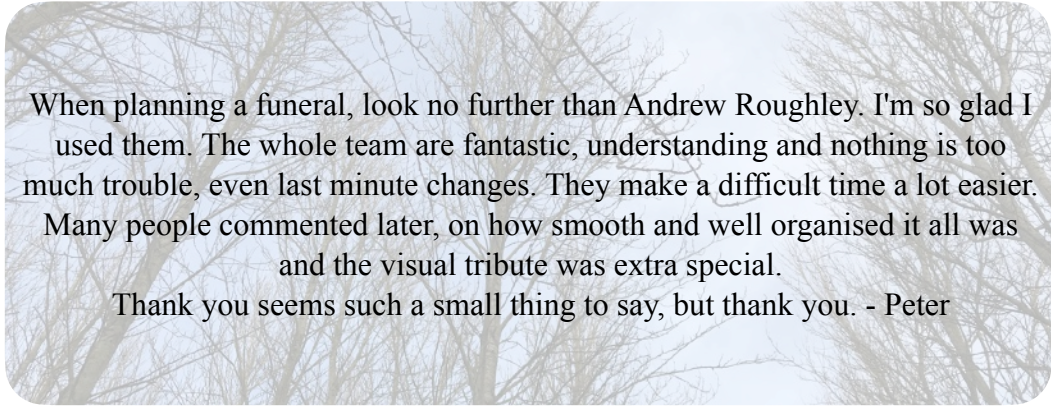
I can not recommend Andrew and all the team highly enough for everything they did for me. They went above and beyond to make a very stressful time easier for me to deal with. I can't thank you enough for all your kindness and excellent service. I have know Andrew from Clegg's Funeral Service and really glad he now has his own Funeral Service. Would not use anyone else. - Linda



I cannot thank Andrew and his team enough for all the help, support and guidance they gave our family. The professional and friendly team made sure we got through a very difficult time which we appreciate.

We searched online and when we saw INDEPENDENT FUNERAL DIRECTORS we knew that was the one.

Thank you all. - Jimmy



When planning a funeral, look no further than Andrew Roughley. I'm so glad I used them. The whole team are fantastic, understanding and nothing is too much trouble, even last minute changes. They make a difficult time a lot easier. Many people commented later, on how smooth and well organised it all was and the visual tribute was extra special.

Thank you seems such a small thing to say, but thank you. - Peter