



## LAUGHTON PARISH COUNCIL



### **ADOPTED Minutes**

Minutes of the Parish Council Meeting held on the 10<sup>th</sup> June 2020 at 7pm. Meeting held virtually. This virtual meeting is allowed under The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings (England & Wales) Regulations 2020.

Present: (Chair) Cllr Dart, (Vice Chair) Cllr Weller, Cllr Breeds, Cllr Crozier, Cllr Hallam and Cllr Watts (Wealden District Council)

0 Members of the public present

#### **1. Public Session**

*None*

#### **2. Apologies for absence**

*None Received*

#### **3. To accept the minutes from the meeting held on Wednesday 13<sup>th</sup> May 2020,**

*The minutes were agreed and will be signed accordingly at the next available opportunity abiding by the social distancing rules set out by the government.*

#### **4. Declarations of interest. To receive notices of declarations personal and prejudicial, in respect of items on this agenda.**

*None*

#### **5. Members to agree confidential items on the agenda for the exclusion of the press and members of the public.**

*None*

#### **6. East Sussex County Council and Wealden District Council reports**

##### **ESCC – No Report**

*WDC - Cllr Watts informed members Alex White who circulated the Wealden Hub updates has retired. Andy Vincent will now be sending reports fortnightly.*

*Cllr Dart asked Cllr Watts about a parking situation at the village shop and if he had any recommendations. Cllr Watts recommended discussing the issue with the highways department.*

*Cllr Hallam informed member from previous experience if the vehicles are blocking the road and an emergency services vehicle would be unable to enter the police can be called.*

#### **7. Planning and licence applications**

##### **a) Plans – None**

##### **b) To consider any planning applications that have been received after the agenda has been published. - None**

c) **Planning applications refused, referred, withdrawn or appeals – None**

d) **To note approved responses to applications and appeals approved by email –** (These responses can be found on the Wealden District Council website or by request to the clerk.)

**WD/2018/0234/F & WD/2018/0235/LB**– CHELWOOD, POUND LANE, LAUGHTON, BN8 6BE  
Description: SINGLE-STOREY EXTENSION TO PROVIDE GROUND FLOOR BEDROOM, UTILITIES AND KITCHEN/DINING SPACE WITH ASSOCIATED LANDSCAPING TO PRIVATE OUTDOOR AMENITY. DOUBLE TIMBER FRAME GARAGE TO REPLACE EXISTING SINGLE GARAGE. REPLACEMENT OF UNAUTHORISED CLOSE-BOARDED FENCE WITH POST AND RAIL FENCE.

**Planning application WD/2020/0771/F** - OLD LAUGHTON SAWMILL, PARK LANE, LAUGHTON, BN8 6BP  
Description: REMOVAL OF EXISTING STORAGE BUILDINGS AND STATIONING OF 28 SELF-STORAGE CONTAINERS.

These applications were noted.

Cllr Dart raised the planning application WD/2020/0771/f to Cllr Watts as there have been numerous concerns over the lane and its safety due to increased traffic which would occur if this application was to be agreed. Cllr Watts will raise these concerns with the planning officer.

e) **Other planning matters – to discuss or note any other planning matters brought to the attention of the Parish Council.**

- **Draft Statement of Community Involvement (SCI) Consultation –** *Members agreed Cllr Dart will respond to this consultation on behalf of the Parish Council.*
- Wealden Strategic Housing and Economic Land Availability Assessment (SHELAA) – Call for Sites and Broad Locations – ***Members noted this email***

f) **Licence applications received before or after the agenda has been published.**  
*None received*

**8. Financial Matters – Authorisation of payments of accounts –To approve accounts for payment – (a schedule of receipts & payments will be presented at the meeting) –** list of payments on separate sheet.

- June Payments – All payments were agreed and will be authorised online by Cllr Breeds.
- Agree bank reconciliations for April and May – Members agreed the Bank reconciliation and they will be signed by the Chair as soon as possible following the Covid 19 guidelines.

**9. Review and completion of audit – To sign the completed audit,**

a) **Section one – Annual governance statement**

*Members discussed the previously circulated document and it was agreed the correct internal controls are in place. Cllr Dart and the clerk will sign the statement accordingly under Covid 19 guidelines at the next opportunity.*

b) **Section two – Accounting statement**

*Members discussed the previously circulated document and it was agreed the figures were correct. Cllr Dart and the clerk will sign the statement accordingly under Covid 19 guidelines at the next opportunity.*

- c) **Internal audit report** – *Members discussed the previously circulated report and reviewed the comments from the internal auditor. There are no significant actions to report and any recommendations will be actioned by the clerk.*

## **10. ITEMS FOR DECISION AND ALLOCATION OF RESOURCES**

**10.1.- Village Maintenance** – *Members agreed to ratify the quote received for £300 to install the new bins in the Parish. The old bins will also be removed at the same time. The installation has begun and will be completed soon.*

**10.2.- Playground Maintenance** – *Members discussed the email received from the insurance company which recommended to weekly inspect the playgrounds to make sure the cable ties and posters still remain. This is to make sure residents are aware the playgrounds remain closed until further notice. The Parish Council will continue to monitor guidelines and recommendations from the government for reopening of the playgrounds.*

*- Playground will be annually inspected in June - Members noted the inspection*

**10.3.- Speed Related Issues/concerns in Laughton & B2124** – *An accident occurred and has been recorded. A notice has been published on the website and the Parish Magazine will publish a notice once it resumes printing.*

*Members are aware of junctions around the Parish that have become increasingly worse. These issues need to be brought to the attention of ESCC Highways. The Clerk will arrange for a meeting with a highway steward and councillors to discuss replacement of signs, road markings and if other actions can be taken.*

**10.4.- Pelham Field** – *The Chair approached Strutt and Parker to ask them that the response they received from Lord Chichester and forwarded to the clerk by email could be recorded in writing. They continue to insist that the LPC have to go through their client onboarding process to do this and they would charge the Parish Council £500 for them to then type a letter.*

*Considering this expense and that it would not change the information available to the Parish Council a proposal was made by Cllr Dart -" As the living person who gifted the land has rejected the proposal of fencing the field the Parish Council will take no further action." However, the council will offer to help the school with the 1997 agreement. This was seconded by Cllr Weller.*

*Cllr Hallam objected to the proposal and explained she understood the Parish Council point of view but as a parent of children at the school she would not want the playground fenced as it would change the whole style of the school.*

*A vote was taken and 4 members agreed this proposal.*

*Cllr Dart will write a letter for Mrs West for all members to approve.*

*- Pelham field keys – It was agreed for Cllr Crozier to obtain duplicate keys, the Clerk and Cllr Weller will also hold copies of these keys.*

**10.5 – Laughton shop** – *The shop asked the Parish Council for guidance in regards to parking outside the shop as it has become increasingly worse over the last few months. Obstructions have caused difficulties for the delivery drivers and elderly customers who need to get their essentials as well as blocking the next-door neighbour's driveway. Cllr*

*Dart will discuss the options with the shop as this has become worse since the Covid 19 epidemic.*

*The Clerk will arrange for this to be discussed with the highway steward if the shop is in agreement.*

**10.6-ESFRS** - Planning for a Safer Future consultation – *Members agreed for all members to email Cllr Weller who will collate a response. The final response will be emailed for all members to agree before being submitted.*

## **11. ITEMS FOR UPDATING AND NOTING**

11.1- Water – The work has begun and will be on going

## **12 - CORRESPONDENCE - All correspondence will be circulated and noted at the meetings**

For noting (Previously Circulated or request a copy to be sent)

- Email regarding Cllr Dick Angel
- Wealden Grant Fund for Groups Directly Supporting Residents
- Permitted light aircraft flights to recommence in England
- Covid-19 Update from Nus Ghani MP
- The May Wealden Parish Bulletin
- Staying safe and healthy in lockdown
- COVID-19 - Community Hub update

**These were noted by members**

### **12.1- Correspondence after the agenda was published –**

- News from Nus Ghani MP
- CPRE Sussex springs new newsletter
- ESCC cycling & walking schemes submitted to government

**These were noted by members**

## **13- REPORTS (by leave) NOT FOR DECISION**

**None**

**The meeting closed at 20.53pm**