

Complaint Form

SwimBag

All complaints or accusation of malpractice should be reported to the senior trainer as soon as is practical. If the matter is not satisfactorily resolved or the matter involves the senior trainer it should be reported by telephone, facsimile or E mail as soon as is practical to the directors of SwimBag Limited.

This form will be treated in the strictest of confidence and will only become known to the relevant authorities and those persons named in the complaint.

Name	
Address	
Telephone	

Course Venue			
Course Dates		Assessment Date(s)	
Course Trainer			

Nature of complaint / malpractice	Detail of Witnesses or supportive evidence	Other details of relevance

Please return this form in a sealed envelope marked 'FAO Managing Director, SwimBag Limited, 29 Redbridge, Peterborough PE4 5DP'

Name Signature Date