

LYDIA'S CUPBOARD POLICY

Lydia's Cupboard, at Trinity Evangelical Free Church, attempts to remain generous in providing commodities to our clients while practicing good stewardship. Because our resources are limited, we economize wherever possible to determine that our supplies are available to all who come to us for assistance. To help accomplish this, the following steps have been established.

1. All applicants must register for themselves, or their family, in person at *Lydia's Cupboard* so that we may meet them and may explain the process of receiving commodities.
2. Re-registration will be required annually. Registration forms can be printed from the church website (www.trinitylovesripon.org) or picked up at the church office, or the kiosk in the lobby, and filled out in advance.
3. Identification, including residence address, will be required. New clients must live within the Ripon zip code area.
4. No duplicate supply packages will be given to applicants who share the same address. Each family unit will receive one commodity package per month.
5. Proxy pick-up will no longer apply. All clients must come in to personally pick up their own commodities.
6. Monthly commodities will be pre-packaged and will vary from month to month.
7. Persons or families who do not comply with this policy, who falsify information, or request unnecessary supplies will lose the privilege of receiving commodities from *Lydia's Cupboard*.

This policy will become effective in June, 2021. Further changes may be made as needed.