



POLICIES

PREVENT POLICY

V.1.2020

SAFEGUARDING STATEMENT

At the Adur Centre we respect and value all children, young people and adults and are committed to providing a caring, friendly and safe environment. We believe every person should be able to participate in all our activities in an enjoyable and safe environment and be protected from harm. This is the responsibility of every adult employed by or invited to deliver services at the Adur Centre. We recognise our responsibility to safeguard all who access our activities and promote the welfare of all by protecting them from physical, sexual and emotional abuse, neglect and bullying.

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1. Statement of Purpose

At the Adur Centre, we are determined to ensure that all necessary steps are taken to protect children and adults from harm. From 1st July 2015, safeguarding in public sector settings acquired a new aspect namely "Prevent duty". Section 26 of the Counterterrorism and Security Act (2015) requires public sector settings to pay due regard to the need to prevent children and others they come into contact with through delivery of services from being drawn into terrorism. As such the trustee board have determined the Adur Centre will adhere to the above duty. They have created this policy and will provide training for all staff to fulfil the statutory guidance issued. This policy also includes measures to meet the non-statutory guidance issued by the Department for Education (DFE). The following policy establishes the Adur Centre's position, role and responsibilities and clarifies what is expected from everybody employed and involved in the delivery of services. The aim of the Prevent strategy is to reduce the threat to the UK from terrorism by stopping people becoming terrorists or supporting terrorism through extremist behaviour. In the Counterterrorism and Security Act (2015) this is described as the need to "prevent people from being drawn into terrorism". Overseen by the Home Office, the Prevent strategy has 3 specific strategic objectives:

- To respond to the ideological challenge of terrorism and the threat faced from those who promote it;
- To prevent people from being drawn into terrorism and ensure they are given appropriate advice and support;
- To work with sectors and institutions where there are risks of radicalisation.

Government office defines extremism as "vocal or active opposition to fundamental British values, including democracy, the rule of law, individual liberty and mutual respect and tolerance of different faiths and beliefs". The Prevent strategy extends this definition further to include "calls for the death of members of the armed forces".

2. Implementing Prevent Duty

To implement Prevent Duty the Adur Centre will ensure all staff, trustees and volunteers have access to training to ensure all have an understanding and build capability to deal with the risks identified. This includes:

- An understanding of what radicalisation means and the relationship to becoming vulnerable to being drawn into supporting terrorism;
- Measures available to prevent those within our community from becoming drawn into terrorism;
- How to challenge extremist ideology;
- How to obtain support from the Project Manager, Trustees, local Prevent/ CHANNEL coordinators, the police, local authorities and multi-agency partnerships;
- How to share information to ensure a person at risk of radicalisation obtains appropriate support;

- How to refer suspected engagement in illegal terrorist activity to the police;
- How to record and maintain records and reporting to comply with the project's responsibilities.

3. The Role of the Board

At the Adur Centre we recognise that Prevent Duty encompasses responsibilities for staff as well as children therefore the board has reviewed our code of conduct to reflect our responsibilities. In line with the Adur Centre's safeguarding arrangements, all Prevent Duty concerns will be immediately reported to Alistair Cole or Ian Forbes by the Centre Management. They will monitor on-going liaison with the police and multi-agency partners.

4. The role of the Centre's Management

- It is the Management role to implement the Board's Prevent Policy with the support of the Board;
- It is the management role to ensure there is a collective responsibility for safeguarding and that all staff and volunteers are aware of the Prevent policy and related policies, protocols and procedures;
- The Management will ensure staff members with named responsibility for child protection have a clear understanding of the project's Prevent policy and receive training in order to support staff and volunteers;
- The Management will refer any concerns under Prevent duty to the named Single Point of Contact/ CHANNEL coordinator within the Police force;
- The Management will inform Alistair Cole and Ian Forbes of all Prevent Duty concerns/ referrals.

5. The role of all staff

- All staff will be made aware of and have access to the project's Prevent Policy, protocols and procedures;
- All staff will attend/ complete annual Prevent training which will include guidance and any revisions to the implementation of Prevent duties;
- All staff will strive to safeguard children/ young people in all aspects of the Prevent agenda;
- All staff will challenge the use of discriminatory and derogatory language;
- As with all aspects of safeguarding, staff will support volunteers working in the project or supporting off-site visits;
- All staff have a responsibility to monitor and, where necessary, guide the practice of volunteers, visitors or contractors working with the project. Any concerns will be reported to the Centre Manager and designated named persons.

6. Policies, protocols and procedures

The Adur Centre has a range of supporting policies, protocols and procedures to accompany this document developed in accordance with national government and local authority guidelines. Policies can be accessed on our website or by requesting a paper copy. (Please note the project reserves the right to charge for such requests). All policies and protocols have been ratified by the Centre's Board and are regularly reviewed. These documents include our arrangements for the following areas:

- Safeguarding procedures;
- Child Protection procedures;
- Safe recruitment and selection processes including Disclosure & Barring Service-DBS; vetting checks (formerly CRB), enhanced check for regulated activity (barred list check), Disqualification by Association checks and Overseas vetting checks;
- Volunteers, visitors and contractors working with the project.

7. Visitors to the centre and volunteers/contractors working with the project

All visitors, volunteers, extended service providers and contractors are provided with information on the centre's safeguarding procedures to ensure they are aware of and follow our procedures. All such visitors will have a nominated point of contact in the project to which any concerns should be reported. It is the responsibility of the nominated point of contact to implement the project's reporting procedures and ensure the Centre Management and / or our designated named person/s are informed of any concerns. This includes any concerns re the practice of such visitors. All volunteers working with the project will receive basic awareness Prevent training as part of the induction process.

8. Implementing procedures

Where there are concerns relating to Prevent Duty, the Adur Centre requires all staff to follow our procedures. Similar to our Safeguarding and Child Protection procedures, staff are expected to be vigilant and demonstrate a collective responsibility to ensure concerns are shared.

Where concerns are suspected they must be shared as detailed earlier and details recorded in a confidential written record stored in a secure locked cabinet. Access to such records is strictly controlled. The written record will include:

- The subject of concern's known details to include where possible name, date of birth, address and contact numbers;
- Whether or not the person making the report is expressing their own concerns or those of someone else;
- The nature of the concern, including dates, times, specific factors and any other relevant information;
- Make a clear distinction between what is fact, opinion or hearsay;

- Details of anyone who has witnessed the concern;
- Accounts from others, including colleagues and, where appropriate, parents/guardians. (Please note the project may not seek an account from a parent/guardian should it be thought that such action may place the child/ young person at risk of harm).

9. Referral

Sharing a concern will not automatically trigger the referral process. When the designated named person/s does feel it appropriate to make a referral, this will be made to the CHANNEL Police Practitioner / Single Point of Contact within the police and the local authority Social Care - Child Protection Unit.

The CHANNEL Police Practitioner / Single Point of Contact will conduct a preliminary assessment of engagement, intention and capability in carrying out an act of terrorism. On completion the preliminary assessment will be submitted to a multi-agency panel for consideration. The panel consists of representatives from health, education (schools' colleges & universities), social care, voluntary sector, Home Office Immigration, youth offending/ prison, Director of Children & Adult Services, chair LSCB and LA safeguarding children and adults' managers. It is the responsibility of this panel to determine provision of support packages and intervention.

In some cases, the project may need to protect a child/ young person immediately- in these situations' emergency action will be taken. The Police are the only agency with statutory powers for the immediate protection of children.

We stress it is not the project's responsibility to investigate however, any concerns will be raised and if deemed appropriate information will be referred as detailed above immediately.

10. Review of progress

This policy has been ratified by the project's Trustee Board, which has a rolling programme for reviewing all policies and monitoring their impact. In line with legislative requirements, they will review arrangements and this policy on an annual basis.

11. Publication of the Prevent Policy

In order to meet best practice requirements, the project will:

- Publish the centre's policy on our website;
- Place an electronic copy of the policy in the staff area of the project's computer system;
- Ensure paper copies are made available on request;
- Raise Prevent Duty awareness through newsletters and other communications;
- Ensure support is offered to parents/ guardians where English is a second

language to help them understand the content of the project's policy.

We believe every child and young person should be able to participate in all our activities in an enjoyable and safe environment and be protected from harm. This is the responsibility of every adult employed by or invited to deliver services at the Adur Centre. This policy has been developed using the following documentation:

- Working Together to Safeguard Children, DFE (2015)
- Disqualification under the Childcare Act 2006 guidance, DFE (2015)
- Early Years Inspection Handbook, Ofsted (2015)
- Safeguarding children, young people and adult's policy, Ofsted (2015)
- CHANNEL Duty guidance, HM Government (2015)
- Prevent Duty guidance for England and Wales, HM Government (2015)
- Counter Terrorism and Security Act (2015)



Brighton Road, Shoreham-By-
Sea, BN43 5LT

0333 340 7100

info@adurcentre.org.uk