



519 Ordway Avenue | Bowling Green, OH 43402 | p: 419.378.3044 | sleekacademy.us

## 2022-2023 ENROLLMENT CONTRACT

Parent/Guardian Name(s): \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

E-Mail(s): \_\_\_\_\_

### STUDENT INFORMATION\*

Name: \_\_\_\_\_

Age: \_\_\_\_\_ DOB: \_\_\_\_\_

Grade (2022-2023): \_\_\_\_\_

Name: \_\_\_\_\_

Age: \_\_\_\_\_ DOB: \_\_\_\_\_

Grade (2022-2023): \_\_\_\_\_

Name: \_\_\_\_\_

Age: \_\_\_\_\_ DOB: \_\_\_\_\_

Grade (2022-2023): \_\_\_\_\_

Name: \_\_\_\_\_

Age: \_\_\_\_\_ DOB: \_\_\_\_\_

Grade (2022-2023): \_\_\_\_\_



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## PAYMENT AND REFUND POLICIES

- A deposit of \$275.00 for the first child enrolled and \$100.00 for each additional child is due with this contract and is **non-refundable**.
- Tuition for K-5th grade students is \$500.00 per month. Tuition for 6th-12th grade students is \$600.00 per month. BOTH for a 10-month year.
- If a family wishes to hold a spot when a child will not be starting at the beginning of the school year (as in the case of a child turning five or a family moving in from out of town), they may do so by paying the deposit and committing to the full tuition by selecting one of the payment plans below.
- Tuition for families who choose to enroll after the start of the school year will be pro-rated.
- Credit card payments are an option. They may be set up to automatically debit or pay on-line and will be subject to a 3% convenience fee. All other payments must be made in the form of check or money order to Sleek Academy. See owner for more details.
- A \$50 fee will be charged for all returned checks. Thereafter, only money orders will be accepted for payment.
- For NEW families to Sleek Academy, following a 60-day probationary period and determination that the child's educational placement is not appropriate, enrollment may be discontinued - the family will be responsible for 100% of the total tuition.
- Families who withdraw their child forfeit the non-refundable deposit fee and all paid tuition.
- Any decision by the school to withdraw a child following the probationary period will result in a refund of tuition balance from the date of withdrawal forward.
- Extended care is available across the street at All About the Kids Learning Center, LLC (AATK) for students K-5th grade. The hours of operation for AATK are 6:30a-5:20p Monday through Friday. Please call 419-353-3898 for cost and details.
- Tuition is due by 8AM either June 1st and December 18th (semi-annual plan) **OR** June 1st (annual plan) **OR** the 1st of each month (monthly plan) depending on your agreed payment plan; a \$50 per day late fee will be applied to all late payments. If fees are not paid within a week of the due date enrollment will be suspended for the child(ren).
- In the event of a split payment plan due to custodial arrangement, both parties must sign the contract to be held accountable for payment. If only one party signs, full payment is expected from that party.

### PAYMENT PLAN *(Select One)*

- Annual Plan Payment Due **June 1, 2022**
- Semi-Annual Plan Payments Due **June 1, 2022 and Dec. 18, 2022**
- Monthly Plan Payments Due **the 1st of every month**

Families who withdraw their child forfeit the non-refundable tuition fee and all paid tuition. Any decision by the school to withdraw a child following the probationary period will result in a refund of tuition balance from the date of withdrawal forward.

#### OFFICE USE ONLY

Date: \_\_\_\_\_  
 Deposit: \_\_\_\_\_  
 Check #: \_\_\_\_\_  
 Initials: \_\_\_\_\_

I have read and understand the enrollment portion, program options and payment process outlined in this contract. Further, I understand the withdrawal and late fees as stated above and understand that timely payments are my responsibility. The undersigned is/are fully responsible for payment according to this contract. I have received, read and understand the Parent/Student Handbook and will partner with Sleek Academy to afford a strong collaborative relationship with the school community for the best interest of my child(ren).

\_\_\_\_\_  
 Parent/Guardian name - PRINT

\_\_\_\_\_  
 Parent/Guardian name - Signature

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Parent/Guardian name - PRINT

\_\_\_\_\_  
 Parent/Guardian name - Signature

\_\_\_\_\_  
 Date SA 0522